

T K GROUP, INC.
NEWSLETTER
4TH QUARTER-2008

VOLUME 22 ISSUE 4

New Report Format Beginning 2009

Effective 2009, T K Group is implementing a new and improved reporting format.

Recipients will notice the following changes:

- Words replace “codes” that previously specified test outcomes.
- Use of the terms “Confirmed” and/or “Repealed” are eliminated when specifying retest status; the status of a shift event on subsequent testing is termed either “Persistent” or “Non-Persistent”.
- 10 dB STS, Recordable, and Medical Referral reports list concise recommended follow-up actions.
- The Individual Audiometric Record (IAR) replaces the Individual Summary; IARs show comparison calculations (i.e. age corrected values).
- A new report entitled “Historical Recordable Events” allows the recipient to check their records to verify that a previously reported Recordable hearing loss event was posted and/or that a Work Relatedness Determination was completed.
- Core report sections include:

- Section I. 10 dB Standard Threshold Shift (STS)**
- Section II. Potential Recordable/Reportable Shift**
- Section III. Retest Results**
- Section IV. Medical Referral Recommendations**
- Section V. Historical Recordable/Reportable Events**

Test Roster

Individual Audiometric Records (IARs)

Samples of each report section follows:

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New Report Format Beginning 2009 (continued)

HEARING LOSS PREVENTION PROGRAM REPORT

Customer No.: SAMPLE-0003
Sample Corporation/Sample Division 2
Sample Plant 3
Boston, MA 02384
Regulatory Analysis: OSHA

T K GROUP, INC.



1/14/2009

For Period: 01/01/08 - 12/30/08

YOUR IMMEDIATE ATTENTION IS REQUIRED

Section I. 10 dB Standard Threshold Shift (STS)

Employees listed in Section I require immediate follow-up actions.

Employee Name	Emp. No.	Test Date	Ear	Noise Exposure
BEILE, DIRK	000101169	10/10/08	Right	< 85 dB TWA

STS RATE: 1 of 1 comparisons resulted in a 10 dB STS rate of 100.00%

RECOMMENDED FOLLOW-UP ACTION: Schedule and conduct 30-day retest(s). The 30-day retest window begins on the date of the shift and expires 31 days after the shift. Send retests to T K Group via mail, fax, or email.

T K Group, Inc.
1781 S. Bell School Rd. | Cherry Valley, IL 61016
Phone: 815.332.3460 | Fax: 815.332.5175
Email: datacenter@tkontheweb.com

New Report Format Beginning 2009 (continued)

HEARING LOSS PREVENTION PROGRAM REPORT

Customer No.: SAMPLE-0003
Sample Corporation/Sample Division 2
Sample Plant 3
Boston, MA 02384
Regulatory Analysis: OSHA

T K GROUP, INC.



1/14/2009

For Period: 01/01/08 - 12/30/08

YOUR IMMEDIATE ATTENTION IS REQUIRED

Section II. Potential Recordable/Reportable Shift

Employees listed in Section II require immediate follow-up actions.

Employee Name	Emp. No.	Test Date	Ear	Noise Exposure
BEILE, DIRK	000101169	10/10/08	Right	< 85 dB TWA

RECORDABLE/REPORTABLE RATE: 1 of 1 comparisons resulted in a Recordable/Reportable rate of 100.00%

RECOMMENDED FOLLOW-UP ACTION: Schedule and conduct 30-day retest(s). The 30-day retest window begins on the date of the shift and expires 31 days after the shift. Send retests to T K Group via mail, fax, or email.

New Report Format Beginning 2009 (continued)

HEARING LOSS PREVENTION PROGRAM REPORT

Customer No.: SAMPLE-0003
Sample Corporation/Sample Division 2
Sample Plant 3
Boston, MA 02384
Regulatory Analysis: OSHA

T K GROUP, INC.



1/14/2009

For Period: 01/01/08 - 12/30/08

YOUR IMMEDIATE ATTENTION IS REQUIRED

Section III. Retest Results

Employees listed in Section III require immediate follow-up actions ONLY if a PERSISTENT shift is indicated; non-persistent shift events require no follow-up actions.

Employee Name	Emp. No.	Test Date	Shift Status Left	Shift Status Right
NONE TESTED MEET THIS CRITERIA				

The follow-up actions listed below are MANDATORY for Persistent 10 dB STS events:

1. Verify that the employee received the Employee Notification Letter.
2. Require/verify use of adequate hearing protectors.
3. Check or refit hearing protectors if necessary.
4. Retrain preventive hearing loss measures.
5. Document these actions and retain in your records.

The follow-up actions listed below are MANDATORY for Persistent Recordable/Reportable events:

1. Post event to the OSHA 300 Log as a Recordable injury under the 'hearing loss' column within seven (7) days of this notification.

A Work Relatedness Determination may be requested by submitting an Extended Questionnaire (EQ) for determination. Determinations deemed 'non-occupational' may be lined-off the OSHA 300 Log form.

New Report Format Beginning 2009 (continued)

HEARING LOSS PREVENTION PROGRAM REPORT

Customer No.: SAMPLE-0003
Sample Corporation/Sample Division 2
Sample Plant 3
Boston, MA 02384
Regulatory Analysis: OSHA

T K GROUP, INC.



1/14/2009

For Period: 01/01/08 - 12/30/08

YOUR IMMEDIATE ATTENTION IS REQUIRED

Section IV. Medical Referral Recommendations

Employees listed in Section IV require immediate follow-up actions.

* Please refer to each employee's Individual Audiometric Record OR Employee Notification Letter for referral reason(s).

Employee Name	Emp. No.	Test Date
BEILE, DIRK	000101169	10/10/08

RECOMMENDED FOLLOW-UP ACTION:

1. Verify that the employee received the Employee Notification Letter.

Unless listed in Sections I or II, medical referral recipients DO NOT require a retest.

New Report Format Beginning 2009 (continued)

HEARING LOSS PREVENTION PROGRAM REPORT

Customer No.: SAMPLE-0003
Sample Corporation/Sample Division 2
Sample Plant 3
Boston, MA 02384
Regulatory Analysis: OSHA

T K GROUP, INC.



1/14/2009

For Period: 01/01/08 - 12/30/08

Section V. Historical Recordable/Reportable Events

Employees listed in this section indicate a Persistent (Potential) Recordable/Reportable shift event; the event was first reported at the time of the shift. Please check your records to ensure that a Work Relatedness Determination was made. If no determination was made, verify that the employee is listed on that year's OSHA 300 Log.

You may still request a determination for a previous year shift event by submitting an Extended Questionnaire (EQ) for determination. Determinations deemed 'non-occupational' may be lined off the OSHA 300 Log.

Employee Name	Emp. No.	Test Date
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NONE TESTED MEET THIS CRITERIA

New Report Format Beginning 2009 (continued)

Test Roster

T K GROUP, INC.



Customer No.: SAMPLE-0003
Sample Corporation/Sample Division 2
Sample Plant 3
Boston, MA 02384

For Period: 01/01/08 - 12/30/08

1/14/2009

Employee Name	Emp. No.	Clock	Dept.	Job	Shift	Test Date
BEILE, DIRK	000101169			TECH		10/10/08

Employee Count: 1
Audiogram Count: 1

New Report Format Beginning 2009 (continued)

Individual Audiometric Record

T K GROUP, INC.



Customer No.: SAMPLE-0003
 Sample Corporation/Sample Division 2
 Sample Plant 3
 Boston, MA 02384

1/14/2009

For Period from: 10/10/08

BEILE, DIRK Dept.: Job: TECH Shift: Noise Exp: 82.00
 Emp. No. 000101169 Clock Id: Birth Date: 01/26/56 Hire Date: 03/15/82 Gender: M

Date	BASELINES		THRESHOLDS																SHIFT STATUS LEFT	SHIFT STATUS RIGHT	MEDICAL REFERRAL STATUS
	Left	Right	Left Ear								Right Ear										
			.5K	1K	2K	3K	4K	6K	8K	.5K	1K	2K	3K	4K	6K	8K					
10/10/08			10	20	10	25	40	70	80	10	05	30	40	60	85	80		STS Recordable	9		
10/30/02			05	05	10	00	20	70	55	05	05	15	10	15	70	65					
10/25/01			10	05	20	10	20	55	50	05	05	10	05	15	80	65					
10/12/00			15	05	20	15	15	55	75	10	05	10	00	15	60	70					
11/18/99			15	15	20	15	10	70	60	10	15	20	15	20	75	75					
12/15/83	BASELINE	BASELINE	25	10	25	20	10	45	NT	15	10	15	15	15	55	NT					

Medical Referral Codes:

- 2 = Difference between 0.5,1,2K avg. of right and left ears > 15dB
- 4 = Avg. of 0.5,1,2,3K thresholds for left ear > 25dB
- 6 = Avg. of 0.5,1,2K thresholds for left ear > 15dB worse than medical baseline
- 8 = Avg. of 3,4,6K thresholds for left ear > 20dB worse than medical baseline
- 1 = Medical condition; see Case History above for details
- 3 = Difference between 3,4,6K avg. of right and left ears > 30dB
- 5 = Avg. of 0.5,1,2,3K thresholds for right ear > 25dB
- 7 = Avg. of 0.5,1,2K thresholds for right ear > 15dB worse than medical baseline
- 9 = Avg. of 3,4,6K thresholds for right ear > 20dB worse than medical baseline

ATTENTION!

In an effort that we provide this newsletter electronically as well as to inform you of immediate professional announcements, please email us your email address to: robertwilliams@tkontheweb.com

T K Group News is written by Dr. Robert Williams, Audiologist Director Audiology

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